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| **Organisation Name:** |  |
| **Location:** |  |
| **Registered Manager:** |  |
| **Infection Control Lead at the Organisation:** |  |
| **Date Infection Control Statement Produced:** |  |
| **Date of next review:** |  |

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| **Introduction** |
| As a requirement of the Health and Social Care Act 2008 Code of Practice, on the prevention and control of infections and related guidance, it is required that an annual statement be produced regarding compliance with good practice on infection prevention and control. The annual statement will be made available for anyone that wishes to see it, including service users, their representatives, and regulatory authorities. It has been produced by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and will be updated annually, or when current advice and guidelines change. |
| **Outbreaks of Infection** |
| *This section should contain a summary of any outbreaks of an infection, such as multiple cases of diarrhoea and vomiting, norovirus, or clostridium difficile. The information that should be included is:*   * *The timescale of the outbreak* * *The number of people affected* * *The duration* * *The precautions taken to manage the outbreak* * *Any lessons learnt and action taken following an outbreak*     *It should also cover how the outbreak was communicated both to staff in the home and to families and visitors outside the home. The summary should include new cases of infection which were diagnosed after admission to the care home. It should also detail the number of people admitted with infections. A summary of any other notifiable disease within the year should also be summarised.*  *Alternatively, where no outbreaks have occurred you can include a statement such as:*    *‘There have been no significant events reported regarding infection control issues in the period covered by this report’.* |

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| **Audit Summary** |
| *This section should include a summary of audits undertaken at the service. The areas to cover include:*   * *The name of the person undertaking the audit* * *The date and time of the audit* * *The scope of the audit* * *The name of the audit tool* * *The frequency of the audit* * *Whether it was an internal audit or one undertaken by an external body*     *Describe the action taken following the audits and whether the audit actions are now closed or open and require further work to close.* |
| **Risk Assessments** |
| *This section should include details of any changes to risks assessments undertaken or introduced, and a summary of the assessment of the risks to people receiving care with respect to prevention and control of infection. In addition, risk assessments should be undertaken. For example, for:*   * *Each person who has a urinary catheter* * *PEG tube* * *Pressure Ulcer* * *Other factor which makes them more susceptible to the risk of infection*   *Any person who has repeatedly been prescribed medication for infections should be identified and a review undertaken to determine how the risk of infection can be minimised in the future. Examples of items to include cover areas such as whether a legionella risk assessment is required or checking that waste contractors are registered with the Environment Agency.* |

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| **Training** |
| *This section should include detail of the infection control training received by staff. Detail the training completed, and any future training that has been organised. Include a summary of:*   * *The numbers of staff who received training* * *The number who received refresher/update training and the numbers who are awaiting training*   *Details on the nature of the training should be listed along with the source of the training. Details of planned training in the following year can be covered.* |
| **Review and Update of Policies, Procedures and Guidance** |
| All policies, procedures and guidance at the service are part of the QCS Management System and are updated on an annual basis or more frequently when changes occur.  A review date, next review date and summary of any changes can be found on all policies and procedures to ensure oversight of the review system. |
| **Actions Taken** |
| *This section should detail any actions taken following an outbreak of infection or following recommendations from an audit. The specific actions should be stated where changes in practice have been implemented and new learning outcomes should be described where training materials have been updated* |
| **Additional Information** |
| *Further information can be added into this section, including specific responsibilities of people within the organisation who hold infection control roles.* |

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| **Annual Statement created by:** |  |
| **Signed by:** |  |
| **Date:** |  |